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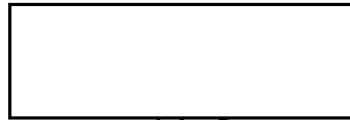
MEMORANDUM FOR:

SUBJECT : Seventh Annual Records Management
Conference

Dave,

I am sure that by now you are aware that our annual Records Management Conference, held in October, was an overwhelming success. Your participation on the planning committee contributed greatly to this success.

Please accept my thanks for a job well done.



Chief
Information Systems Analysis Staff

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